

CITY OF SAINT PAUL, MINNESOTA  
**Bicycle Advisory Board**

800 CHA, 25 West 4<sup>th</sup> Street, Saint Paul, MN 55112 – ph. 651-266-6217

**JULY 2008 MINUTES**

SUBJECT: Bicycle Advisory Board Monthly meeting July 1, 2008

ATTENDING: David Kuebler, Don Muske, Matthew Cole, Eric Haugee, Rob Barbosa, Jessica Treat, Chris Budel, Kera Peterson, Rob Vanasek, Kurt Schroeder, Paul Iovino

ABSENT: Richard Arey (Ward 1), Ed Lehr (Ward 7), Eric Thompson (Parks and Rec), Christina Morrison (PED)

GUESTS: Mark Brauch (D5 resident); Paul St. Martin (Division Manager Traffic Engineering)

SUBMITTED BY: David Kuebler

CALL TO ORDER: 4:30 P.M.

MOTION FOR APPROVAL of JUNE 2008 MINUTES: Cole, M; SECONDED  
Lehr, E; YEAS: 8; NEAS: 0; MOTION CARRIED

MOTION for APPROVAL of JUNE 2008 AGENDA: Lehr, E; SECONDED: Peterson, K; YEAS: 8 NEAS: 0; MOTION CARRIED

TOPICS OF INTEREST

- Cole discussed idea of Minnesota Bicycle Federation and the need/drive to have more League Certified Instructors in Minnesota (the State currently has only 7) and the fact that a meetin
- Barbosa provided information regarding the Lafayette Bridge and where the project is relative to having bicycle facilities included as part of the design and implementation.
  - Barbosa provided information relative to the Citizen Advisory Committee (CAC) and their role relative to the Lafayette Bridge
  - Barbosa provided background information relative to the scope of the project inclusive constraints.
  - Kuebler stated a need to have a letter of support from the BAB to MnDOT stating BAB's support of the project.
  - Barbosa stated he will craft a letter that states the Kittson option is the preferred option since it is a compromise of all stake holders
  - MOTION REQUESTING A LETTER BE WRITTEN AND SENT TO MnDOT STATING BAB's SUPPORT OF INCLUDING BICYCLE FACILITIES ON THE LAFAYETTE BRIDGE AS AN INTEGRAL PART OF THE DESIGN AND THAT THE BICYCLE ELEMENT NOT BE THE FIRST COMPONENT

DROPPED FROM THE PROJECT FOR COST SAVING MEASURES:  
Schroeder, K; SECONDED: Treat, J; YEAS: 9 NEAS: 0;  
MOTION CARRIED

#### APPROVAL OF 2008 WORK PLAN

- The Work Plan was amended as attached.
- Barbosa to check on availability of Metro State University for location of Non-summer months meeting location.
- It was requested that Item 8 be added to the work plan as a standing item on the agenda for discussion.

#### RESOLUTION FOR LETTER OF SUPPORT FOR A FUNDING A FULL TIME BIKE/PED COORDINATOR FOR THE CITY

- Discussion of what the support letter should contain
- Discussion of having a meeting with the Mayor or Mayor's office in addition to the support letter
- Discussion of Mayor's office response to the meeting and support letter => Barbosa read email from Fredson regarding issue
- Paul St. Martin presented information regarding preliminary job description for the bike/ped coordinator.
- MOTION REQUESTING A LETTER BE WRITTEN AND SENT TO THE MAYOR'S OFFICE STATING BAB's SUPPORT OF INCLUDING A FULL TIME BIKE/PED COORDINATOR POSITION IN THE BUDGET FOR 2009: Vanasek, R; SECONDED: Haugee, E; YEAS: 9 NEAS: 0; MOTION CARRIED

#### WARD REPRESENTATIVE RESPONSIBILITIES; BAB GOALS; BAB FOCUS FOR 2009 AND BEYOND (See Attached Documents)

- Discussion of changing the BAB's official start time, for fall meetings, from 4:30 PM to 5:00 PM. No action taken.
- Discussion of need for commitment from BAB members to reach out to the Wards they represent and to become more active in their roles as Ward or At-Large representatives.
- Discussion of a need to cooperate between Ward representatives when Districts are contained within two different Wards => Ward representatives need to communicate to each other.
- MOTION TO REAFFIRM THE RESPONSIBILITIES AS CURRENTLY STATED IN THE "SAINT PAUL ADVISORY BOARD WARD/AT-LARGE POSITION RESPONSIBILITIES" DOCUMENT (attached): Treat, J; SECONDED: Peterson, K; YEAS: 8 NEAS: 0 ABSTAIN 1; MOTION CARRIED

MOTION to ADJOURN: Cole, M; SECONDED: Vanasek, R; YEAS: 9; NEAS: 0; MOTION CARRIED

MEETING ADJOURNED: 6:30 PM

Next meeting: **Tuesday, August 5, 2008**; 4:30 PM – 6:30 PM at Como Streetcar Station